



**MedTech**  
Mediterranean  
Institute of Technology

**ENGINEERING PROGRAM  
INT101/INT102 REPORT**

**TITLE OF THE INTERNSHIP**

**By:**

Student First & Last Name

**Academic Supervisor:**

First & Last Name

**Institution Supervisor:**

First & Last Name

Institution Name

Tunis, 2023 - 2024

**APPROVAL**

**Approved By**

**Academic Supervisor**

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Name	Signature	Date
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**Company Supervisor**

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Name	Signature	Date
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**Academic Evaluator**

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Name	Signature	Date
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## DECLARATION

I certify that I am the author of this project and that any assistance I received in its preparation is fully acknowledged and disclosed in this project. I have also cited any source from which I used data, ideas, or words, either quoted or paraphrased. Further, this report meets all the rules of quotation and referencing in use at MedTech, as well as adheres to the fraud policies listed in the MedTech honor code.

No portion of the work referred to in this study has been submitted in support of an application for another degree or qualification to this or any other university or institution of learning.

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Student Name

Signature

Date

## **WORK TERM RELEASE**

I hereby state and verify by my signature that I have reviewed this report. I hereby affirm that the report contains

no confidential data/information, and I authorize it to be released.

confidential data/information, and I do not authorize it to be released.

### **Company Supervisor**

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Name

Signature

Date

# **ABSTRACT**

The abstract is a concise summary of the main points and findings of your project. It provides a brief overview of the purpose, methodology, results, and conclusions of your research or study. The abstract should be written in a clear and concise manner, using language that is accessible to a broad audience.

**Keywords:**

# ACKNOWLEDGEMENTS

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# 1 EXECUTIVE SUMMARY

The executive summary is concise and outlines key issues and recommendations that you believe management should follow to address the selected topic. Consequently, you will be unable to write the executive summary until you have completed the entire report

## **2 INTRODUCTION**

The purpose of an introduction is to formulate the purpose statements and research or investigation questions. It contextualizes your work and enables the reader to understand and appreciate your objectives.

## **3 COMPANY CONTEXT**

### **3.1 Description of the Company**

Describe where your internship was carried out (company, department, position(s) held, etc.). You might also describe such things as how your organization was structured, the work environment, etc.

### **3.2 Mission and Objectives**

### **3.3 Industry Structure**

### **3.4 Market Structure**

## **4 INTERNSHIP DESCRIPTION**

Describe your internship topic here.

### **4.1 Internship Context**

### **4.2 General and Specific Objectives of the Internship**

### **4.3 Challenges and Obstacles**

Describe any challenges or obstacles you faced during your internship project and how you coped with them.

### **4.4 Assigned Tasks and Responsibilities**

Summarize your project goals, activities, accomplishments, specific Tasks/assignments that you did alone or with others, and staff meetings that you take part in and your specific role/contribution in each meeting.

In addition, describe the key learning's you took away from your project. What company initiatives you observed, etc.?

## **5 LITERATURE REVIEW**

Relate your project topic to current literature or a theoretic framework.

## **6 METHODOLOGY**

Choose strategies and methods in concordance with research- or investigation questions, then discuss, motivate and explain these choices: what did you use, a qualitative or quantitative research methods? Did you administer a questionnaire or interview people? Any field research conducted? How did you collect data? Did you utilize other libraries or archives?

# 7 RESULTS AND FINDINGS



## **8 RECOMMENDATIONS**

This section should clearly and concisely state the issue facing the organization as substantiated by your analysis of the situation. Fundamental to determining the key issue is a statement of consequence regarding the potential impact for the firm if nothing is done (Explain the consequences if the key issues are not addressed by management).

This should directly relate to the current situation of the company and the results/findings of your study.

## 9 CONCLUSION

The conclusion brings everything together. A stimulating and informative conclusion leaves the reader informed and well-satisfied.

## REFERENCES

Generally, only references cited in the text are included in the references list; however, an occasional exception can be found to this rule. For example, supervisors may require evidence that students are familiar with a broader spectrum of literature than that immediately relevant to their study/report. In such instances, the reference list is called a bibliography. All material must be referenced using the IEEE style as indicated in the MedTech Internship guide. All sources must be acknowledged in your reports each time you use a finding from someone's work. For more details: <https://ieeauthorcenter.ieee.org/wp-content/uploads/IEEE-Reference-Guide.pdf>

## **APPENDIX**

The following materials are appropriate for an appendix: company specific data/information, market data, material that is additional to the information supplied in the main write up.